

OFFICER DECISION NOTICE



Reading
Borough Council
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This notice is to be used for the following types of officer decisions. (Select one option).

☒ **A.** Decisions taken by officers under a specific express delegation from Council or a Committee.

☐ **B.** Decisions taken by officers under a general delegation from Council or a Committee, which relates to (i) a permission or a licence, or (ii) the rights of an individual, or (iii) a contract or expenditure over £100,000.

1. Title of decision:	Own Contract for the Provision of Street Lighting Services 2025-2026/2027
2. Date of the decision:	08 January 2025
3. The decision maker:	Executive Director of Economic Growth and Neighbourhood Services

4. Decision details:

This decision is to grant authority to extend the Street Lighting Service Contract for a period of 1 plus 1 year (up to 2-years) from 2025 to 2026/2027.

The original contract was direct awarded to Milestone Infrastructure Ltd (MIL) which under a framework agreement made between Peterborough City Council (PCC) Highways Services Contract 2013-2023 and with 5-year service extension to 2028.

5. Reasons for the decision:

It was agreed at Housing, Neighbourhoods and Leisure Committee (13 November 2024) that the Council extend the existing Framework Contract with Peterborough City Council (PCC) for a further 2-year period for the Maintenance of Reading's Street Lighting assets effective from January 2025. Delegated authority was granted to the Executive Director for Economic Growth and Neighbourhood Services.

Milestone Infrastructure Ltd (MIL) is the appointed maintenance contractor for PCC's framework agreement and their overall performance against the KPIs has been satisfactory. The framework agreement to extend the Highways Services contract was made by PCC.

6. Alternative options considered (if any) and rejected:

To continue using the Peterborough Framework Contract for a further 2-year period, providing time to prepare a full open tender for the maintenance of the Council's streetlighting assets (**Recommended**).

Join an alternate Framework Contract. This was discounted due to the high access fee costs payable, as well as increased rates to use their contractor.

To go out to tender without having an interim contractor in place to deal with emergencies. This was discounted due to the risk to the Council in meeting our statutory obligation.

7. List of open Background Papers:

None.

8. List of confidential or exempt Background Papers:

None.

9. Any other matters taken into consideration:

<input type="checkbox"/> Legitimate expectation of consultation	<input type="checkbox"/> Procedural requirements
<input type="checkbox"/> Public Health implications	<input checked="" type="checkbox"/> Environmental or Climate Change
<input type="checkbox"/> Health and Safety	<input type="checkbox"/> Risk Management implications
<input type="checkbox"/> Transparency of Information (FOI etc)	<input type="checkbox"/> Privacy Impact Assessments
<input type="checkbox"/> Human Rights Act Duties	<input checked="" type="checkbox"/> Equality Impact Assessment
<input type="checkbox"/> Corporate Parenting	<input type="checkbox"/> Community Safety
<input type="checkbox"/> Regulatory duties	<input type="checkbox"/> EU withdrawal
<input type="checkbox"/> Armed Forces Covenant	<input type="checkbox"/> Other

Details of the matters taken into account:

10. Legal considerations

Framework Integrity DPS Questionnaire (FIQ) was reviewed by Procurement Hub.

Legal support for this project to be provided by Legal Services. All relevant legal matters are taken into account.

The Council has a duty under the Highways Act 1980 to maintain a safe public highway.

11. Financial considerations

The Highway Streetlighting Maintenance programme 2025/2026 to 2026/2027 will be fully funded by the following:

- The Local Transport Block Funding (Integrated Transport & Highway Maintenance) settlement for 2025/2026 & 2026/2027).
- The Council's annual Streetlighting Maintenance Revenue Budgets.

12. Internal consultations

The following internal teams/people have been consulted and involved during the development of the specification, sourcing strategy and contract:

Legal Services
Procurement Hub
Streetscene
Highway Asset Management
Network Management

Sections 13 - 18: To be completed only for Decision A (express delegation from a Committee)

13. The name of the Committee:	Housing, Neighbourhoods and Leisure Committee
14. Date of the meeting:	13 November 2024
15. Minute number:	15(3)
16. The delegation given by the Committee:	That the Executive Director for Economic Growth & Neighbourhood Services in consultation with the Lead Councillor for Environmental Services and Community Safety, the Assistant Director of Legal & Democratic Services and the Director of Finance be authorised to enter into relevant contracts required to extend the Streetlighting Maintenance Service contract, as per section 3 of the report
17. The name of any member of the committee who declared a conflict of interest in relation to the decision:	NA
18. Any Councillor or officer required to be consulted prior to the exercise of this delegation and details of their response.	Lead Councillor for Environmental Services and Community Safety Assistant Director of Legal & Democratic Services Director of Finance.